Please note that requests for a reduction or cost-burdening of F&A must be made a minimum of ten business days prior to the sponsoring agency’s proposal deadline date and EVPRI approval obtained prior to submission of the Proposal Clearance Form. Requests may be submitted electronically, following the indicated signature/routing procedure.

| Proposal Clearance Form Number | OSPA USE ONLY |
| --- | --- |
| Principal Investigator |  |
| Project Sponsor |  |
| Proposal Due Date |  |
| Sponsor Allowable F&A Rate | Requested Rate |

| Justification: |
| --- |
| Click here to enter text. |

**EVPRI USE ONLY**

\_\_ Approved

\_\_ Denied

| Signatures | Printed Name | Signature Date |
| --- | --- | --- |
| Principal Investigator Signature | Click here to enter text.  Print PI Name | Click here to enter text.  PI Signature Date |
| Department Chair Signature | Click here to enter text.  Print Dept Chair Name | Click here to enter text.  Dept Chair Signature Date |
| Department Dean Signature | Click here to enter text.  Print Dept Dean Name | Click here to enter text.  Dean Signature Date |
| OSPA/OIE Director Signature | Click here to enter text.  Print OSPA/OIE Director Name | Click here to enter text.  Director Signature Date |
| EVPRI Signature | Click here to enter text.  Print EVPRI Name | Click here to enter text.  EVPRI Signature Date |